

## **Zoom Script for Judge:**

Case \_\_\_\_\_ is being called.

Thank you for appearing via Zoom for our hearing. This is a court hearing and all the usual rules of behavior and decorum apply, just as if you were in a courtroom. Here are some ground rules to get the most out of the Zoom platform for your hearing today:

1. Zoom works best on a computer with a camera and a microphone. Please ensure your camera and microphone turned on, and please make sure to unmute before you speak and mute after you speak so we don't hear a lot of background noise.
2. If you are using a phone, please do not use a speakerphone.
3. To as much degree possible, please do not talk over one another.
4. I will be adhering to strict time limits as other parties are waiting online for their hearings as well.
5. If your client is present, I will be placing his/her Zoom account on mute for the time being.
6. Also, please be aware as to who may also be present where you are speaking. Background noise will be disruptive to our proceedings.
7. These proceedings are not being recorded. [If you have a court reporter, you must let me know when your case is

called, and they can tell me when they are set up and ready]